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*Attendance at Websterville Baptist Christian School is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life of the school. The school may insist on the withdrawal of a student who, in the opinion of the administration, does not conform to the spirit of the ministry.*

### Notice of Non-Discriminatory Policy

Websterville Baptist Christian School admits students of any race, color, national, or ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admissions, scholarships, loan programs, athletic programs, and other school administered programs.



vestigation. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

**Step 3:**

Following the investigation, the harassment complaint official shall recommend to the Administrator and/or School Board what action, if any is required.

**Step 4:**

The Administrator and/or School Board shall maintain the written report of the investigation and result in his/her office.

**Alternative Complaint Procedures:**

In addition to or instead of filing a harassment complaint through this policy, a person may choose to exercise other options, including but not limited to filing a complaint with outside agencies or filing a private lawsuit.

**Outside Agencies:**

A charge of harassment may also be investigated by the Vermont Human Rights Commission, or the Office for Civil Rights of the U.S. Department of Education.

**Notice and Publication:**

The School Board shall provide notice of the policy and procedures to students, custodial parents or guardians and school employees. This notice shall appear in the school handbook including the identity of the harassment complaint officials who are designated to receive complaints. The Board shall use its discretion in developing and initiating age-appropriate programs to effectively inform students and school employees about the substance of the policy and procedures in order to help prevent harassment.

Administrator, Faculty, & Staff

Dear Friends,

God has richly blessed the ministry of Websterville Baptist Church through the years. In 1977, Greater Barre Christian School was begun as an educational ministry of Websterville Baptist Church. Classes were offered in Kindergarten through Grade 8. In 1981, the school was renamed Websterville Baptist Christian School and now includes Preschool through Grade 12.

It is our purpose:

- ⇒ To provide young people with the opportunity to receive a Bible centered education that is conducive to spiritual, mental, physical and emotional growth.
- ⇒ To lead young people and their families to know and have a personal relationship with Jesus Christ as Lord and Savior.
- ⇒ To provide a curriculum and programs of high academic excellence within a Christ-centered learning environment.
- ⇒ To build character by stressing the importance of a Godly life, love for our country, self-control and a desire for excellence in every pursuit.
- ⇒ To teach respect for God, parents, others, the church and the government.

Believing that God’s desire is that we might “walk worthy of the Lord unto all pleasing, being fruitful in every good work, and increasing in the knowledge of God” (Colossians 1:12). We encourage our students and their parents to evaluate all areas of life from God’s viewpoint. Philippians 4:8 sets the standard for our lives. “Finally, brethren, whatsoever things are true, just, lovely, honest, pure, of good report, if there be any virtue, and if there be any praise, think on these things.”

We look forward to working with you in the ministry of Christian Education.

In Christ,

Websterville Baptist Christian School Board

## Statement of Faith

We believe and teach these principles.

1. That the Bible is the Word of God, inspired by the Holy Spirit, and our rule of faith and life.
2. That there is one living and true God, eternally existing in three persons; Father, Son and Holy Spirit.
3. That Jesus Christ was conceived by the Holy Spirit, born of the virgin Mary, lived a sinless life, died for our sins, rose bodily from the grave, ascended to heaven, and will be personally and visibly returning to this earth at the end of this age.
4. That all men are sinful by nature and practice. Thus they must receive Jesus Christ by faith to be delivered from sin and its penalty, to have eternal life, and to become a child of God.
5. That every child of God should be growing in grace and knowledge of the Lord Jesus Christ, living a life of righteous works, and being a witness of His saving grace to others.

Condensed from Article IV, Doctrine, of the Websterville Baptist Church Constitution.

## Reporting:

Any student or other person who believes that unlawful harassment of a student, faculty, and staff has occurred may inform any school employee or the harassment complaint officials.

Any student who believes that she/he has been the target of unlawful harassment as defined in this policy must bring their complaint to the attention of the harassment complaint officials. The complaint may be made either orally or in writing. The following are the harassment complaint officials:

1. School Administrator
2. Senior Pastor of Websterville Baptist Church
3. School Board Member

## Formal Procedure:

### Step 1:

The harassment complaint official shall fill out a harassment complaint form based on the written or verbal allegations of the complaining student.

1. The complaint form shall detail the facts and circumstances of the incident or pattern of behavior.
2. If a student under 18 years of age is involved, his/her parents shall be notified immediately unless, after consultation with the student, it is determined not to be in the best interest of the student.
3. An investigation shall be completed by the harassment complaint official within 14 calendar days from the date of the complaint or report.

### Step 2:

The investigation may consist of personal interviews with the complaining student, the alleged harasser and other individuals who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint.

The investigation will be completed as soon as practical, but not later than 14 calendar days from the complaint or report. The harassment complaint official shall make a written report to the Administrator and the School Board upon completion of the in

ment is also a form of unlawful harassment and means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to that conduct is made either explicitly or implicitly a term of condition of a student's education.
2. Submission or rejection of such conduct by a student.
3. The conduct has the purpose or effect of substantially interfering with a student's educational performance or creating an intimidating, hostile or offensive educational environment.

*Vermont Statutes, Title 16, Section 11 (a)(26)*

**Retaliation:**

It is a separate and distinct violation of this policy for any member of the school community to retaliate against any person who reports alleged harassment or against any person who testifies, assists or participates in an investigation, proceeding or hearing relating to such harassment. In addition, a person who knowingly makes a false report may be subject to the same action that the school may take against any other individual who violates this policy. The term false report refers only to those made in bad faith and does not include a complaint that could not be corroborated or which did not rise to the level of unlawful harassment.

**Consequences:**

Any school employee or student that is found to have violated this policy may be subject to action including, but not limited to, warning, remedial training, education, counseling, suspension, exclusion, expulsion, transfer, termination, or discharge. As a Bible believing Christian school, we do teach and preach against sin, which does include, but is not limited to homosexuality, abortion, same sex marriage, premarital sex, and adultery. Our intent is only to teach what sin is, the consequences of it, and the freedom in repentance and faith in Jesus Christ. We will not, and do not believe in harassing any person, but by loving them and teaching Biblical morality.

**Mission and Purpose**

Our Mission and purpose is to provide spiritual training, Godly discipline, and quality academic education for children, which will equip them to love, worship, obey, and serve the Lord wholeheartedly.

Websterville Baptist Christian School is an evangelical, Bible believing, Christian religious organization ministry of Websterville Baptist Church. We teach our students from a biblical world view. We teach and preach that sin separates us from God, and that we must repent, confess our sin, and turn in reconciliation to God. We teach that we are all sinners needing Jesus Christ as Savior. We believe the Bible teaches that any sexual activities outside of one man/one woman marriage, premarital sex, adultery, and abortion are sin, and thus are a part of a sinful lifestyle. Our intent is one of love, to lead, guide, and mold young men and women to be Christian leaders in America.

## General Information

### Application

Parents wishing to enroll their children in Websterville Baptist Christian School should call the office at 479-0141 to make an appointment to discuss the school and its program.

Students seeking enrollment to our 5 year-old Kindergarten program must be 5 years old by September 1. Students seeking enrollment to our first grade must be 6 years old by September 1.

### Admission

*Membership in the student body of Websterville Baptist Christian School is a privilege, not a right. If at any time, in the opinion of the administration and or School Board, it is determined that a student is not in sympathy with the goals and ideals of the school, he/she may be asked to leave or not be invited to return the following year.*

A student is admitted to Websterville Baptist Christian School on the basis of personal interview, entrance exam, and examination of the student's past record and availability of openings. The school reserves the privilege of refusing admittance to anyone without defining reasons, and of suspending or expelling anyone uncooperative with the overall purpose and program of the school. Note: It is the policy of Websterville Baptist Christian School that its students must reside with their parent(s) or legal guardian in order to remain in the school. This remains true even if the student has reached the age of 18 years.

### Affiliation

Websterville Baptist Christian School is a recognized Independent School under Vermont State Statutes T16 VSA 166, having met the Vermont State Board of Education Requirements.

Websterville Baptist Christian School is a Member of Christian School of Vermont, which is affiliated with the American Association of Christian Schools.

Any student, employee, or volunteer having been diagnosed with a communicable-transmittable disease must report such diagnosis to the administration immediately.

## WBCS Anti-Harassment Policy

### General Statement of Policy:

WBCS is committed to providing all students with a safe and supportive school environment. Members of the school community are expected to treat each other with mutual respect. Harassment is a form of unlawful discrimination as well as disrespectful behavior, which will not be tolerated.

It is hereby the policy of WBCS to oppose and prohibit, without qualification, unlawful harassment based on race, color, creed, national origin, marital status, sex, sexual orientation, or disability.

Unlawful harassment of a student by a member of the school community is a violation of this policy.

WBCS shall act to investigate all complaints of harassment, verbal or written, and take appropriate actions toward any member of the school community who is found to have violated this policy.

### Definition:

School community includes but is not limited to all students, school employees, contractors, unpaid volunteers, parents of students, and other visitors.

School employee includes but is not limited to all teachers, support staff, administrators, bus drivers, custodian, cafeteria workers, coaches, school board members and agents of the school.

Unlawful harassment constitutes a form of discrimination. It means verbal or physical conduct based on a student's race, creed, color, national origin, marital status, sex, sexual orientation or disability and which has the purpose of effect or substantially interfering with a student's educational performance or creating an intimidating, hostile or offensive environment. Sexual harass

- B. The school must take specified action to come into compliance within a specified time frame or the school will not  
Be permitted to operate for the remainder of the school year.
6. Each recognized independent school shall provide to the commissioner on October 1 of each year, the names and addresses of its enrolled pupils. Within seven days of the termination of a pupil's enrollment, the recognized independent school shall notify the commissioner of the name and address of the pupil. The commissioner shall forthwith notify the appropriate school officials designated in section 1126 of this title.
  7. After the filing of the enrollment notice or at a hearing if the school is unable to comply with any specific requirements due to keep religious conviction shared by an organized group, the commissioner may waive such requirements if he or she determines that the educational purposes of this subsection are being or will substantially met.

### **A Word about Asbestos**

To: Parents, Teachers, Employees, other personnel or their guardians.

From: Websterville Baptist Church and Christian School  
PO Box 1  
143 Church Hill Rd.  
Websterville, VT 05678

Under the US Asbestos Hazard Response Act (40 CFR 763.93 [g] [4]) it is required that written notice be given that the school have Management Plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management plans are available and accessible to the public at the church/school office.

### **Communicable Disease Policy**

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### **Registration**

Parents may register students in the school office Monday through Friday, between the hours of 8:00 AM and 3:00 PM.

Registration is not finalized until the following forms have been completed/received.

1. Application to Websterville Baptist Christian School.
2. Enrollment and testing fees paid (these fees are non-refundable.)
3. Student Questionnaires and reference sheets completed.
4. Student records.
5. Immunization record.
6. Birth Certificate\* and Social Security Number.  
(\*Kindergarten)
7. Entrance testing completed (grade K5-12)
8. All fees and the first month of tuition.

### **Parent-Teacher Conferences**

Scheduled times have been set aside for parents and school personnel to meet in order to share ideas concerning the spiritual, mental and physical growth of your child. Other conferences may also be necessary throughout the year. Any parent desiring a conference at the schedule times should contact the school office and reserve a time to meet with each teacher. Conference time will be limited to 20 minutes and must be scheduled before the conference date. The dates for Parent-Teacher Conferences are listed in the school calendar.

### **Re-Enrollment Information**

Students currently enrolled are given first opportunity to enroll for the next year. Re-enrollment information, including the tuition rates for the upcoming year, will be sent out after the 1st of the calendar year. Parents have one month to respond.

### **Office**

School office hours are from 8:00 AM to 3:00 PM on school days, and 9:00 AM to 2:00 PM in the summer. Parents are welcome at school. However, when a visit to the classroom is de

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sired, the parent must check in at the office first. If a parent wishes to talk with a teacher, he\she should arrange for a private conference with the teacher, rather than detaining the teacher either before or after school. Teachers have responsibilities required of them both before and after school.

Lunches, homework, books and other items should be left in the school office to be delivered to a student. Again, do not go directly to the student's classroom.

### **Transportation by Student Vehicles**

All vehicles:

1. Cars, trucks, snowmobiles and motorcycles brought to school by students must be registered in the school office. No vehicles are allowed to be removed from the property during the school day unless written permission is granted from the school office.
2. No student is to drive or ride another student's vehicle, including bicycles, motorcycles, trucks, and so on.
3. No student is to go to his\her vehicle during school hours without written permission from the school office.
4. A **five-mile per hour** speed limit is to be observed on school property leading to and from the parking areas.
5. Peeling out or reckless driving of any kind is prohibited.

Any violation of the above can result in the loss of driving privileges and/or suspension.

### **Traffic Pattern**

With the number of national school-related traffic accidents increasing yearly, we believe it is advisable, for the safety of your child, to maintain a traffic pattern. We have been fortunate in avoiding any traffic mishaps at school thus far. Your cooperation in following the traffic pattern has helped eliminate much of the congestion as well as contribute to the safety of your child.

### **Attendance**

Websterville Baptist Christian School's attendance policy is based on three objectives:

1. To comply with compulsory attendance laws 8

Requirements set forth above, the commissioner may call a hearing. At the hearing, the school shall establish that it can meet the requirements for recognized independent schools. Failure to do so shall result in a finding by the commissioner that the school must take specified action to come into compliance within a specified time frame or the children enrolled must attend another recognized independent school, approved independent or public school, or home study program, or be declared truant unless absent with legal excuse.

3. A recognized independent school shall provide to each student's parent or guardian a copy of it currently filed statement of objective and a copy of this section. The copy shall be provided when the pupil enrolls, or before September 1, whichever comes later. Failure to comply with this subsection may create a permissible inference of false advertising in violation of section 2005 of Title 13.
4. A recognized independent school shall renew its enrollment notice annually. An independent school shall be recognized for a period not to exceed five years by the commissioner without need for filing an annual enrollment notice if:
  - A. It is recognized by an organization approved by the state board for the purpose of recognizing such school, or
  - B. It is accredited by a private, state, or regional agency approved by the state board for the accrediting purposed. Nothing contained herein shall be construed to prohibit the commissioner from initiating a hearing under this section.
5. If the commissioner has information that created significant doubt about whether the school once in operation, is meeting the requirements for recognized independent schools, the commissioner may call a hearing. At the hearing, the school shall establish that it has met the requirements for recognized independent school. Failure to do so shall result in a finding by the commissioner that:
  - A. The school may not be in operation for the remainder of the school year and that the children are truant unless absent with legal excuse or enrolled in an approved public or independent school or home study program, or 39

**State Law**—WBCS reports as a Recognized Independent School under Vermont law, as a mean of determining truant students. Enclosed are the following parts of the law that pertain to you and us.

**Recognized Independent Schools**—Upon filing an enrollment notice a recognized independent school may provide elementary or secondary education in Vermont. The enrollment notice shall be on a form provided by the commissioner and shall be filed with the commissioner no earlier than three months before the beginning of the school year for the public schools in the town in which the applicant purposes to locate.

1. The enrollment notice shall contain the following information and assurances:
  - A. A statement that the school will be in session an amount of time substantially equivalent to that required for a public school.
  - B. A detailed description or outline of the minimum course of study for each grade level the school offers, and how the annual assessment of each pupil will be preformed; and
  - C. Assurances that:
    1. The school will prepare and maintain attendance records for each pupil enrolled or regularly attending classes.
    2. At least once each year the school will assess each pupil's progress, and will maintain records of that assessment, and present results of that assessment to each student's parent or guardian.
    3. The school's educational program will include the minimum course of study set forth in section 906 of this title.
    4. The school will meet such state and federal laws and regulations concerning its physical facilities and health and safety matters as are applicable to recognized independent schools.
2. If the commissioner has information that creates significant doubt about whether the school would be able to meet the

2. To promote organization efficiency
3. To provide Christian character training

Prompt and consistent attendance is necessary to realize all the educational benefits to which the student is entitled. Thus, we request that medical and other necessary appointments not interfere with class attendance if possible. Parental cooperation with our policy is essential and appreciated.

### **Excused Absences**

Students who miss one or more classes for the previous reason will receive an excused absence and will be allowed to make up work without penalty.

- ⇒ Personal illness (anyone absent more than 3 days will need to have a doctor's excuse).
- ⇒ Death in the family.
- ⇒ Doctor's or Dentist's appointment (must bring a slip from their office showing this).
- ⇒ Emergencies (only if the office considers it an emergency).
- ⇒ Transportation breakdown (tardy excuse only).

Upon returning to school after an excused absence, the student must present a written note of explanation to the office in order to receive a pass to be admitted to class. The absence will be considered unexcused until the note is provided. The student is responsible to present this pass to each teacher. The student will have two days to make up work for one-day absence. For every consecutive day absent an additional day will be given.

If a student is absent from any class for more than fifteen times per semester:

1. Will fail the semester for that class.
2. Will not receive credit for class. (Sr. High)

Exception— Student must, at the teacher's convenience, make up each class over the fifteen limit with the proper degree of achievement. If a student has gone over due to sickness, arrangements can be made with the teachers and administrator.

### **Planned Absences**

Under extraordinary circumstances, the parents may believe it

highly advantageous to take their child out of town because of business, church camp, or similar reasons. Special prearranged permission must be granted by the administrator to classify the absence as an “extraordinary absence.” Each request for a planned absence must be made at least five days before the absence is to occur. Students taking planned absences must make up the work as prescribed by the individual teacher. A Planned Absence form must be initialed by each student’s teachers after the student has met the requirements of the teacher. The completed form is to be turned in to the office prior to the planned absence.

### **Unexcused Absences**

Absence from school with the knowledge of the parent but without having made arrangements with the school in advance of the absence.

### **Tardiness**

Promptness is expected. Tardiness to homeroom requires a note from the parents indicating sufficient reason for the student’s late arrival. Morning unexcused tardiness will be one demerit if not approved by administrator.

Kindergarten, Elementary, Jr. High, and High School students will be considered tardy if they are not in their classrooms at the appropriate time. Those in Jr. High or High School will receive a demerit per occurrence. After ten minutes, an additional demerit will be added for each minute of tardiness up to ten demerits. Three tardies at the secondary level in a given subject will be counted as an unexcused absence. For every three unexcused tardies to a class, a student will be penalized 1 point in that class in which the unexcused tardy occurred on his/her nine-week grade average.

### **Illness/Medication**

School personnel are prohibited by law from prescribing or administering internal medicine. If a student must take medicine during the school day, it may be administered only with written parental or physician approval. The school will treat minor scratches and abrasions.

Please feel free to call the school office (479-0141) with any questions or concerns.

Thank you for your cooperation in adhering to the WBCS dress code policy.

1/26/01  
rev. 1/26/01    rev. 11/13/01    rev. 7/28/02    rev. 4/15/03  
rev. 9/1/04

### **Accessory guidelines for all students.**

1. Body piercing in any place other than the ears (for girls only) is prohibited.
2. Excessive jewelry, dangle or hoop earrings larger than one inch, or earrings for boys will not be allowed. Students may not wear any jewelry that would be considered contrary to Christian values. (crystals, skulls, etc.)
3. Natural hair coloring only.
4. Tattoos or body writings are not permitted.
5. No open heeled shoes may be worn. Heel straps are permissible.
6. Bandanas or hats may not be worn in the school building.

The goal of our dress code is to:

1. Glorify God in our dress.
2. Adhere to Biblical modesty and decency.
3. Set an atmosphere that reflects the importance of the teaching and learning process.
4. Build character and wisdom in selection of attire that exhibits neatness, cleanliness, self discipline, and humility.
5. Allow for choices within a framework that permits some individuality and avoids extremes.

Socks—Crew, ankle, knee socks, or tights may be worn. Solid colors, such as navy, light blue, or white are suggested.

Sweaters—Any style solid color sweater or cardigan may be worn. All sweaters, other than turtleneck sweaters, must be worn with a polo shirt or turtleneck underneath. All turtleneck sweaters must be long enough so the student can move or raise arms without showing the mid section.

**All of the above items may be purchased at any department store.**

Gold polo shirts—All students are required to wear gold polo shirts on school field trips. Students in grades 7-12 will be required to wear gold polo shirts during the fall retreat. Gold polo shirts may be worn on any other school day as well. You may purchase a gold polo shirt with the school monogram by contacting the school office.

**Coats** may not be worn in the classroom.

Sweatshirts may not be worn as coats or sweaters. Please do not wear sweatshirts to school.

Turtlenecks—Students may wear turtlenecks under polo shirts. Students may not wear colored long or short sleeve t-shirts under polo shirts. They may wear regular white short sleeve t-shirts.

**Please Note: As of August 2002 all students in grades K-12 are required to wear belts and to wear shirts tucked into slacks, shorts, and skirts.**

The school dress code is enforced at all times. Unless otherwise specified, students are to comply with the dress code while attending school and when attending all school functions, activities, or field trips. **Students in grades 7-12 may not change clothes at school during the day or at the end of the school day.**

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If a child has any of the following, he/she will not be allowed to remain in school:

A temperature that is above 99.8

If the child has a communicable (contagious) condition

A persistent cough

A runny nose that discharges mucous that is not clear

If the child is lethargic

Diarrhea

Vomiting

A child who has been on an antibiotic for less than 24 hours

If the child needs to take more than one medication while at school

Whenever the teacher(s) feel the need to send the child home

Any Child who contracts a communicable disease (Measles, Mumps, Chicken Pox, etc.) must have a doctor's statement in order to re-enter school.

Students who are unable to participate in physical education class must have a note from the parents or a doctor's excuse.

### **Lost and Found**

There is a space provided for lost and found articles. The student's name should be placed on all personal items so that these items may be easily identified. Lost and found articles not claimed by the end of two weeks will be given to a needy family or some benevolent ministry.

### **Student Valuables**

Students are cautioned not to bring large amounts of money or other valuables to school. Students, not the school, are responsible for their personal property.

### **Telephone**

Students may use the pay telephone located in the office.

### **Visitors**

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Classroom visits by parent and student are welcome. Student  
visitors should either be a visiting relative, a student from another  
Christian school, a potential WBCS student, or alumni. All visi-  
tors should come by the school office to secure permission from  
the administrator.

We do request that any parent visit to a classroom be made by  
definite appointment with the office, and that any parent/teacher  
conference be scheduled at a convenient after school hour.

Visitors must abide by school rules in conduct and dress while  
visiting the school. Visitors are not permitted to visit during days  
of major examinations.

### **Textbooks and Library Books**

Most textbooks, workbooks, and library books are supplied by  
the school and rented to the students. Other materials, such as a  
Bible (KJV, NKJV, NIV), paper, pencils, and notebooks must be  
furnished by the student. Books must not be written in or defaced.  
All textbooks are to be covered with an acceptable book cover at  
all times. This helps us to protect the books, and to keep our book  
fee low. Only the consumable books are the student's property. In  
case of loss of textbooks, workbooks, or library books, the student  
will be billed for the total price of replacement. Damaged books  
will be assessed accordingly. Library fines are assessed on a per  
school week per book basis. At the end of the year, report card  
will be held until any fines or fees are paid.

### **Withdrawals**

Withdrawals must be conducted through the school office.  
Those withdrawing will be charged tuition until the office is noti-  
fied by the completion of the proper withdrawal form, which must  
be signed by the parent or guardian. Notification should be at least  
one week in advance. If a student is withdrawn any time during a  
month, no refund of an part of the monthly payment will be made.  
All books, including library books, must be turned in at the time of  
withdrawals. A parent will be charged for any book(s) which are  
not turned in at that time. Report cards and/or student records can-  
not be released until all accounts are cleared. Registration fee is

If you choose not to purchase solid color jumpers or skirts from  
Harvey Uniforms, we encourage you to purchase them from  
J.C.Penney. You may, however, purchase them elsewhere or sew  
them yourself. **Please be sure that the jumper or skirt falls to  
the middle of the knee when standing or touches the floor  
when kneeling.**

We require that belts be worn with pants and shorts. Students may  
not use rope, string, etc. Only authentic belts may be worn.

### **Boys dress code**

Boys in grades K-12 may choose from the following items:

- dress shirt—long or short sleeve (any solid color)
- polo shirt—long or short sleeve (any solid color)
- turtleneck (any solid color)
- Docker style pants (khaki/navy/gray/black)
- corduroy pants (khaki/navy/gray/black)
- Docker style shorts (khaki/navy/gray/black)

All of the above items may be purchased from J.C.Penney or any  
other department store.

We require that belts be worn with pants and shorts. Students may  
not use rope, string, etc. Only authentic belts may be worn.

### **General dress code information & descriptions**

Docker style shorts, pants, and corduroy pants— Docker style pants  
are cotton twill pants that have slit pockets in the back. They may  
or may not have pleats in the front. Shorts must also be Docker  
style which are longer in length. Shorts may be worn year round.  
Girls may wear pants year round as well.

Peter Pan shirts—These must be cotton shirts that button up the  
front and have round collars.

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We would appreciate the parents dressing appropriately when they come to our school both to visit and for any school functions. Please, no smoking on church/school property.

### **Preschool**

All students in Preschool are expected to dress appropriately for school. Shorts and long pants are allowed for girls and boys. Girls dresses and skirts should be of modest length. Clothing should be free from slogans, advertisements, suggestive pictures, writing, sensuous prints, faddish styles/colors, and other things that would detract from the academic and spiritual process of Websterville Baptist Christian School. Undershirts should not be worn as outerwear. Girls are not to wear halter-tops. Biker pants should not be worn as shorts. No flip-flops or thongs should be worn. Boys hair is to be above the ear and off the collar and eye-brows.

### **Girls dress code**

Girls in grades K-12 may choose from the following items:

- plaid jumper
- solid jumper (navy/gray)
- plaid box pleat skirt
- solid box pleat skirt (navy/gray)
- plaid kilt skirt
- solid kilt skirt (navy/gray)
- Peter Pan shirt—long or short sleeve (white/yellow/lt.blue/red)
- polo shirt-long or short sleeve (any solid color)
- turtleneck (any solid color)
- Docker style pants (khaki/navy/gray/black)
- corduroy pants (khaki/navy/gray/black)
- Docker style shorts (khaki/navy/gray/black)

Please purchase plaid jumpers or skirts from Harvey Uniforms.

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non-refundable and only the hard cover textbook fees will be pro-rated for a refund.

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### **Yearbook**

The yearbook is a portrayal of the life of students in Preschool through High School. Students may place their order for the yearbook during the year.

### **Buildings and Grounds**

All buildings, facilities, grounds, and equipment of WBCS are considered to be God's property. Respect for the appearance and care of the property is expected of students in helping keep it clean and in good repair. Careless or willful damage to school or church property will not be tolerated. All damage, whether willful, accidental, or due to misuse must be paid for by the student.

Each student in grades 7-12 is assigned a locker. The school will record the locker number for reference. Students may not exchange lockers without permission. Lockers are to be kept clean at all times and are subject to periodic inspection. No items are to be posted in or on the lockers. No student is to open another student's locker.

### **Insurance**

School-time accident insurance is required for every student and has been included in the tuition. The student accident insurance is "excess insurance" and parents should be aware of the limits of this insurance.

### **American Christian Honors Society**

The Websterville Baptist Christian School Chapter of the ACHS recognizes outstanding high school students. Selection is based upon Christian character, leadership and service. Students in Grade 10-12 with a scholastic average of 3.3 or greater and meet the other requirements set down by WBCS may earn the distinction of membership in the society. Selections are made semi-annually by the faculty and administration.

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## **Lunches**

Students may bring their lunch, or they may purchase their lunch. The school lunch program is provided as a service to the students; therefore prices are minimal.

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## **Emergency Closings**

In the event that school must be closed for the day due to weather or other conditions, public announcements will be made through the Vermont Association of Broadcasters. In the event of a storm during the day, school will not close early. However, parents may come at any time to pick up their children.

## **Financial Information**

WBCS is a ministry of Websterville Baptist Church. The school neither solicits nor receives any state or federal assistance. Parents and friends are encouraged to make tax-deductible gifts to the school whenever possible.

Parents are expected to be prompt in school payments. The school cannot be faithful in paying its debts unless parents are faithful in paying their school bills on time.

Yearly charges may be paid by the year or on the 11-payment schedule.

No student will be allowed to continue in school if the account is 45 days in arrears.

The school will assess a \$20 charge on all returned checks. Financial emergencies are understandable and should be discussed with the school administrator for special consideration. All records may be withheld until all school tuition and fees are paid. At the end of each school year report cards will be withheld for those students whose account is in arrears. Only students whose school bill from previous years is paid in full by August 1st are eligible to enter school in the fall. The school will withhold the diploma and transcript from any graduating senior who has failed to pay all school bills in full.

If payment in full is not made within 1 year of the last pay-

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A teacher has the prerogative of requesting an administrator's presence in conferences with a parent or guardian.

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## **Withdrawal**

The decision to ask a student to withdraw is made by the administration, after a review of the situation and consideration of the problems the student has had in and out of school. A student may be dismissed if the parents will not cooperate with the school, or if the student's conduct, attitude, or lack of effort makes it inadvisable for him/her to remain. A student may also be dismissed for excessive unexcused absences. Any student that receives 100 demerits in any semester will be asked to withdraw from WBCS.

## **Dress Code Information**

The biblical basis for our dress code is 1 Corinthians 6:19-20: "What? Know ye not that your body is the temple of the Holy Spirit who is in you, whom ye have of God, and ye are not your own? For ye are bought at a price; therefore, glorify God in your body and in your spirit, which are God's."

No dress code can address every variation that can occur in dress. These regulations are not intended to be exhaustive but to provide general guidelines for acceptable dress. The administration has the responsibility for and final authority to enforce the intent and spirit of the dress code. Therefore, it must be understood that a student's dress could possibly conform to the letter of the code, but violate the principle of Christian modesty and/or neatness. In case of such an occurrence, the administration will ask the student to correct the dress to conform to the standard of modesty and/or neatness.

The parent should accept the responsibility for the student's dress. When the parent allows the students to leave home for school in attire not acceptable, the parent is developing an unnecessary confrontation. The student, when challenged in school, feels harshly toward the faculty/staff, and when the parent is called, the tendency is to side with the student. Please, parents accept the responsibility for the correctness of your student's at-

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any word that would use our Lord's name in vain; any gesture that would be considered unseemly or sexual in nature or from the occult or New Age. 31

**Sexual impropriety:** Any act or threat of any act of sexual contact with members of the opposite sex or same sex; possession of any item that has sexual implications; the exposure of any private body part to a member of the opposite sex, any form of written or spoken communication which is debased or sexually impure to any person in our school, any act or threat of an act, sound, or gesture that is sexually suggestive.

**Smoking:** The use of any tobacco or drug related materials that are lighted up and smoked in them or with any smoking device, or any tobacco material that is chewed. This habit is strictly forbidden for all students whether at school or away from school for the sake of our Lord's testimony and our student's health.

**Drinking:** The consumption of any form of alcoholic beverage, including wine, wine coolers, or beer, at or away from school, whether private or public.

### **Response to Discipline**

Students should never correct the teacher in regard to a discipline problem in front of other students. They have the following procedure that they may follow.

1. Student may go to the teacher after class and ask to discuss the problem privately.
2. Talk the problem over with their parents and ask the parent to contact the teacher. A parent/teacher conference should be set up.
3. Ask for an appointment with the administrator.

We feel that parents and teachers must cooperate with one another. Anything said or done which tears down respect and confidence for either will harm the child. When there is a misunderstanding the parent should take it quickly, yet respectfully, to the teacher. Often, a conference or even a note can clear up the difficulty. However, no parent, at any time should come with a hateful, threatening attitude as this will only compound matters.

ment being due, the parent will receive notification that they have 30 days to pay in full. At the end of that 30 days the account will 14

be reviewed for possible reporting to the Credit Bureau. Any case of hardship must be brought to the attention of the administrator and will be taken into consideration.

In case of withdrawal from school, all tuition (calculated on a 10 month basis) must be paid through the month of withdrawal, and all fees must be paid before records will be released.

### **Part-Time Students**

The number of classes the student is taking determines tuition and fees for part-time students. If the part-time student is involved in extra curricular activities, additional fees are also assessed.

A student is considered full time when they are taking four or more classes.

## **Academic Information**

### **Nursery—Kindergarten**

Nursery through Kindergarten classes at WBCS offer a delightful learning experience for your child. It is not a baby-sitting service or play school, but an enjoyable educational program designed to give you child a firm foundation.

**Pre-school** (3 Year Old Children) - Learning is continual and research has shown that 3 year-old children are learning new concepts each day. 3 year-old children learn primarily through motivation, imitation, and imagination. Academic training includes Bible, Math, Phonics, Music, Art and Unit study, which include such subjects as Community Helpers, Animals, Weather and Seasonal Holidays. Children must be potty trained to be eligible for this program. (4 Year Old Children) - Since most of our knowledge is acquired during the first six years of our lives, a 4 year-old student is of prime importance. Academic training includes Bible, Math, Music, Art, Phonics (Reading), and Printing.

The Pre-school program is offered as either half-day or full-day sessions. The half day sessions are from 8:20 to 11:30 am.

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The full-day sessions are from 8:20 to 2:50 pm.

**Kindergarten** (5 Year Old Children) - The 5 year old child is ready both mentally and physically to embark on an active educational program. The child is given an opportunity to advance in many areas of learning. This is a very important foundation time for the student. Academic training includes Bible, Math, Music, Art, Reading (through Phonics), Printing, and Science.

### **Elementary**

At the elementary level primary emphasis is placed on fundamentals. Besides training students in the basic skills they will need all their lives, our program instills the character qualities, which incite lifelong learning. WBCS uses Christian curriculum materials. When a Christian text does not fit our requirements, secular texts will be used. The curriculum includes Bible, Language Arts, Math, Science, History and Geography, Music, Art, and Physical Education. [In many of our elementary classes we combine grades, therefore there is an increase in expectations both academically and socially, particularly between 2nd and 3rd grade.](#) Plentiful extracurricular activities such as field trips, class programs and combined class-school programs round out the elementary program.

### **Secondary**

WBCS offers a varied selection of college preparatory and some general courses. WBCS graduates are well prepared to enter any college of their choice or to immediately enter the job market.

### **Open House**

A school Open House is conducted for both the elementary and high school at the beginning of the school year and again in February. Open House provides an opportunity for the teacher to acquaint you with the year's course of study content. In addition

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to meet the requirement thereafter. The second consecutive time he will be required to have it cut before returning to school.

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### **Definitions—Major Violations**

**Disrespect to fellow student:** Any act or word, whether spoken in fun or with serious intent, that belittles or humiliates another student or communicates a clear verbal or nonverbal attack on another student's character or person.

**Possession of dangerous items:** Possession of knives, guns, cigarette lighters, matches, smoke bombs, fireworks, or any other item considered dangerous to the safety of other students. They are not to be brought on campus or to any school activities.

**Rowdiness:** Continued horseplay, throwing of food, or other objects such as staples, pens, pencils, or any act of aggression where bodily harm may occur.

**Offensive literature/language:** The repeated violation of school codes; doing something that the faculty/staff clearly has forbidden or refusing to do something that the faculty/ staff has requested; any act of open disobedience.

**Cheating** Obtaining information for a paper or test from another person or source and claiming the information or knowledge as one's own.

**Gambling:** Any means used to obtain a privilege, monies, or merchandise by risk or chance; hopes of receiving a large gain by chancing a small investment with no guarantee of any return.

**Endangering public safety on campus:** Any type of behavior, whether purposeful or neglectful, that possibly could lead to the harm of any student on our campus. This includes driving a vehicle without a license, speeding, or any act of aggression where bodily harm may occur.

**Destruction of school property:** Writing on, engraving on, leaving any mark on, or purposely damaging any piece of school property, including desks, lockers, bulletin boards, bathroom wall, school books, etc. The willful act of defacing, damaging, or destroying any property of the school.

**Profanity or vulgar language or gestures:** Any word, either written or said, by a student that is commonly known as a "cuss" word or which has connotations or origins that are lewd in nature:

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material costs that the school incurs to bring the item damaged to “as it was” status.

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### **Definitions—Minor Violations**

**Classroom disturbance:** Students should raise their hand and be acknowledged by the teacher to talk in class. Talking without permission is any student blurting out the answer or talking to their neighbor without the authorization of the teacher present. Students should cease talking when the teacher starts class.

**Tardy:** Failure to be in your assigned seat when it is time to start class. After ten minutes, additional demerits may be added. Morning unexcused tardiness will be one demerit regardless of time unless the tardiness is deliberate.

**Unprepared for class:** Students coming to a class without homework, calculators, pens, pencils, glasses, notebook, paper books, etc.

**Hall pass violation:** In the hall without permission, loitering out of class, at lockers during class.

**Failure to return signed papers:** Any paper that is to be signed by a parent must be returned the next day. One-day grace is allowed. Failure to return the paper(s) in allotted time will result in an additional demerit per day late.

**Throwing paper/trash:** Throwing, dropping, or leaving any trash or debris from candy or food wrappers, leaving any debris from notebooks, or old papers in classrooms, outside lockers, or on school grounds.

**Horseplay:** Any kind of play fighting in a building; any kind of pushing, shoving, kicking, etc, or any kind of practical joke such as hiding another student’s personal property, moving locks on lockers, holding doors closed, etc.

**Social Misconduct:** Any kind of contact between members of the opposite sex, including putting hands around the shoulders, punching shoulders, pushing, etc. this includes all sexually innocent contact. All contact of sexual nature falls under “Sexual impropriety” as listed below under major violations.

**Dress code violation:** Not adhering to the dress code regulations given in the handbook. This also includes boys’ hair length. 2 demerits for the first time and 5 demerits for each time he fails

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it provides the parents with the opportunity to get acquainted with the teacher and to discuss individual characteristics of their child.

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### **Homework**

Homework is an integral part of WBCS academic and character training. The purposes of homework are;

1. To teach habits of independent study.
2. Provide practice in the application of acquired skills.
3. To acquaint parents with the child’s work.
4. To teach wise use of leisure time.
5. To promote participation in activities that further challenges the abilities of the pupil.

Our teachers do not give unnecessary homework. Each student is expected to complete assigned homework neatly, accurately and on time. Parents can help their child by providing a time and place with an atmosphere conducive to concentration upon the work assigned. Parents should supervise the work and help with the reviewing of material learned. In some cases, it may be necessary for us to ask parent to spend extra time helping their students with some areas of their homework.

Each teacher in the Kindergarten and Elementary grades determines the policy concerning incomplete homework. In the High School, any incomplete work not made up by the end of each nine-week term will be counted as a zero. Students who have had extended illness will be given additional time.

### **Tests**

Semester exams are required for grades 7-12. The exam will cover only material from that semester.

Seniors will be exempt from the second semester exam in any class in which they have maintained at least an 87/B average for that semester.

In addition to regular course tests, WBCS annually administers the following tests: Entrance Tests (Grade K-12), PSAT, Stanford Achievement (K5-11), Otis Lennon School Ability Test (odd number grades).

Other tests and information are made available to students, though not administered through the school.

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### Make-Up Work

Students who miss work are given a period of time in which to make up work. The rule of thumb is that a student has the same number of days to make up work as they were absent (excused absents only). It is the responsibility of the student to check with the classroom teacher to schedule to make-up work. Teachers will extend the make-up period for students who have had an extended illness. Work not completed within the required time will be recorded as zero.

### Grade Reporting

**Report Cards** will be distributed every nine weeks for those in K5-12.

**Tri-Weekly** reports are given to all students in grades 7-12. The tri-weekly will list the percent made for each class during the current three-week period. These reports serve to keep the parent informed of the student's progress and allow for quick correction for weak areas before reaching the end of the reporting period. These tri-weeklies are given to the student to bring home.

Students in grades 1-6 will receive an "Unsatisfactory Report" as needed.

### Grading Scale

Grades 1-12

A+	99-100	B	98-90	C-	77-78
A	95-98	B-	85-86	D+	75-76
A-	93-94	C+	83-84	D	70-74
B+	91-92	C	79-82	F	0-69

Students in Grades 9-12 will be assigned grade points according to the following scale. (\*C is average)

A	4.0	B-	2.7	D+	1.3
A-	3.7	C+	2.3	D	1.0
B+	3.3	C	2.0	D-	0.7
B	3.0	C-	1.7	F	0.0

called out of class and will be held responsible for anything missed during that time.

4. Parents are notified at the accumulation of each 10 demerits via personal letter from the administrator. Students should keep track of their own demerit totals.
5. Students having 30 demerits will be automatically suspended one day. (See extracurricular section for additional ineligibility.) Students having 60 demerits will automatically be suspended two days. Students having 70 demerits will lose the privilege to attend sports events unless accompanied by their pastor, youth pastor, or parent. Students having 80 demerits will lose the privilege to attend class outings, banquets, and similar extracurricular activities. At the accumulation of 90 demerits students will be automatically suspended three days, and will be asked to withdraw at the end of the semester. Students having 100 demerits will be asked to withdraw immediately. Students may be placed on disciplinary probation at any time. Any student having received 60 demerits will automatically be placed on probation. Normally, any students on disciplinary probation will only need one-half the number of demerits listed above to receive the penalty.
6. Demerits will not be carried over from one academic year to the next. At the end of the 1st semester the number of demerits will be reduced by 1/2 and carried over to the 2nd semester.
  - A. Two weeks before the end of each semester demerits issued for certain offenses may be doubled. These offenses include tardiness, classroom disturbance, horseplay, and possibly other offenses, which contribute to an irresponsible or disruptive atmosphere during this crucial time of the academic year.
  - B. Disciplinary probation is not carried over from one semester to the next. Any student placed on disciplinary probation for three successive semesters will be denied reenrollment.
7. Any damage to the school property will be itemized and submitted to the parents for payment. It will include labor and

Fighting	20 demerits	
Possession of dangerous items	30-100 demerits	27
Profanity, vulgar language, gestures	30-100 demerits	
Sexual impropriety	30-100 demerits	
Smoking*	50-100 Demerits	
Drinking*	50-100 Demerits	
Stealing*	50-100 Demerits	
Possession, selling, using drugs	50-100 Demerits	
*At or away from school		
Drug tests and locker searches may be required and conducted at the discretion of the school administrator.		

Use of demerits is a systematic way to provide a means of control and cumulative record of conduct problems that a student may be having. It is not intended that the demerit system provide the only means of control.

Teachers and students know what penalty each infraction will bring. It provides a communication system to keep parents informed concerning the conduct of their child. The student must also be reprimanded and counseled when the misdeed occurs.

### General Disciplinary Information

1. The Discipline Committee does the actual assigning of appropriate penalties. The committee is composed of a faculty member, a student council member, and the administration. There will be circumstances where just the administration will administer the discipline and the assigning task of demerits. Further action will be taken as students reach various levels of demerits.
2. Each faculty/staff member will have a pad of demerit referrals. On these referrals the faculty/staff member will write the infraction and a brief statement of the circumstances surrounding it. Faculty/staff members will place the slips in the designated box daily.
3. Each morning, as needed, a list of students who will be required to report to the Discipline Committee will be posted on the bulletin board in the hallway. Some students may be

### Christian Conduct Assessment

This provides an evaluation of the student's Christian character and conduct. The assessment will be as follows:

E=Excellent	I=Improving
G=Good	N=Needs Improvement
S=Satisfactory	U=Unsatisfactory

This assessment code is used also in the elementary grades for evaluating the work habits of the student.

### Promotion Policies (Grades K-8)

A student will be promoted to the next grade if he/she passes all his/her academic subjects (Bible, English, History, Math, Science, Health, PE). If a student fails one academic subject, he/she will be promoted on probation unless he/she takes and passes at least one of the two subjects with a 76 or higher grade. They would then be promoted on probation. If the student takes and passes both subjects with a 76 or higher grade during summer school, they would then be promoted without probation. If a student fails three subjects, they will not be promoted unless special arrangements are made for them to take and pass all three subjects with a 76 or higher. After passing all three subjects with a 76 or higher, they would be promoted on probation and may be moved back prior to the end of the first nine-week grading period. If the student who fails three subjects makes less than 76 on one of the subjects during summer school, they cannot be promoted even on probation.

### Grade Classification (High School)

In order to be a freshman (9th grade), a student must be promoted from the 8th grade level.

In order to be a sophomore (10th grade), a student must have a minimum of 5-7 credits at the 9th grade level.

In order to be a junior (11th grade), a student must have a minimum of 12-14 credits at the 10th grade level.

In order to be a senior (12th grade), a student must have a

minimum of 18-21 credits at the 11th grade level.

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### Graduation Requirements (Credits)

Credits are earned beginning in the ninth grade. A minimum grade of a D is required to receive a unit of credit. A student must earn the specified number of credits to be eligible to receive a diploma.

Bible	4 credits
English	4 credits
Math*	3 credits
Science**	3 credits
Social Studies	3 credits
Foreign Language	2 credits
Speech	.5 credits
PE/Heath	1.5 credits
Electives	<u>2 credits</u>
Total of 23 credits	

\*For college bound students the Math must be Algebra 1, Algebra 2 and Advanced Math.

\*\* For college bound students must have 3 labs.

### Course Offerings

Course offerings differ from year to year. We are constantly endeavoring to add to and strengthen our curriculum yearly. At present, the following courses may be available for students in grades 9-12:

Bible	Biology
Chemistry	Basic Science
Algebra 1	Algebra 2
Advanced Math	Beginning Calculus
English	US History
Art	World History
Speech	Government/Economics
Computer	Physical Education
Spanish 1 & 2	Environmental Science
Chorus	Keyboarding

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ministered without thought of person or relationship and will be administered equitably.

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### Minor Violations

### Consequence

Tardy*	1 demerit
Unprepared for class*	1 demerit
Failure to return signed papers*	1 demerit
Chewing gum/snacks*	2 demerits
Dress code violation*	2 demerits
Hall pass violation*	2 demerits
Book not covered*	2 demerits
Throwing paper/trash*	2 demerits
Note passing*	2 demerits
Classroom disturbance	5 demerits
Horseplay	5 demerits
Failure to meet Discipline Committee	5 demerits
Reading, studying a different subject	5 demerits
Failure to remain in assigned location	5 demerits
Running	10 demerits
Social misconduct	10 demerits
Reading/studying/sleeping in chapel	10 demerits
Unexcused absence, Skipping	10 demerits for 1st class 5 demerits each for 2-7

\*Demerits will be given without attending Discipline Committee.

### Major Violations

### Consequence

Disrespect to fellow student	15 demerits
Rowdiness	15 demerits
Offensive literature/language	15 demerits
<b><u>Major Violations Continued</u></b>	
Direct disobedience	20 demerits
Disrespect to faculty/staff	20 demerits
Cheating	20 demerits and a 0
Lying	20 demerits
Gambling	20-100 demerits
Endangering public safety	20 demerits
Destruction of school property	20 demerits & repairs

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The main auditorium of the church is off limits to all students during the school day at all times except for those times in which

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chapel programs, music or special assemblies are being held.

Those Jr./Sr. High students waiting for transportation after 3:00 must report to the extended care program location.

WBCS must seek to provide an environment conducive to spiritual growth and development of young people toward spiritual maturity. Our standards of conduct are geared to provide that environment. For that reason, we request that each student whether at home, school, or elsewhere refrain from involvement in any kind of music which favors drugs, rebellion or immoral activity. Listening to, singing, talking favorably about such music is cause to receive demerits at WBCS. Also acts of immorality, possession of pornographic materials, obscene gestures, indecent exposure, profanity, gambling, dancing, lying, cheating, stealing, smoking, use of alcohol, narcotics, and other dangerous drugs (including possession) are unacceptable behavior, and will be dealt with as is deemed appropriate at the time.

WBCS reserves the right to dismiss any student for any major violation of the conduct code. Students dismissed from WBCS will not be considered for re-enrollment for a minimum of one semester, and this is a case-by-case basis.

### **Discipline Code and Consequence Chart**

Forms of correction used at WBCS include extra assignments, demerits, and detentions on the elementary level, and suspension and dismissal on both levels. When problems arise, they will be dealt with promptly and in a prescribed manner. Disciplinary action will be taken for infractions of school rules and policies.

The following charts give you a consequence for every type of offense to our conduct code. Any offense not listed will have consequence similar to the following and will be at the discretion of the Discipline Committee and/or the administration. All of the consequences are subject to review by the administration depending on the flagrancy of the offense and could be more lenient or more severe. Please be advised that the consequence will be ad-

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Physics

### **Drop-Add Regulations**

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Permission from the school office is required to drop or add a course after enrollment. A drop/add form must be signed by all the teachers in question and then approved by the school administrator. No student may drop a class without the form signed by their parent(s).

After the first four weeks of the semester no class may be dropped or added to the student's schedule. Any class that is dropped after this date will receive a grade of "F" for failure and will appear on the student's transcript. There are no refunds for class fees if the course is dropped.

### **Honor Roll**

An honor roll is compiled and published after each grading period based on the following qualifications:

7th-12th Grades:

Principal's List (95-100%)

High Honors (90-94%)

Honorable Mention (85-89% with no D's or F's)

3rd-6th Grades:

Honor Roll is all A's and B's

### **Special Notes**

1. All students while enrolled at WBCS are required to take Bible classes.
2. Any student receiving an "F" can receive credit towards graduation by successfully repeating that subject the following year. Attending an approved summer school program can also make it up.
3. All courses attempted are included in the computation of a student's grade point average (GPA). Should a student fail a subject, they will be required to repeat the class unless it is an elective course.
4. It is the student's responsibility to see that all courses are satisfactorily completed in order to graduate. Although student records will be checked frequently to make sure

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that all graduation requirements are being met, WBCS cannot be held responsible for any student who is deficient in credits at the end of their senior year. 21

Seniors will not be permitted to march in the commencement exercises if they lack more than one credit for graduation. Arrangements must also have been made to earn their credit in an approved summer school before they can march. WBCS cannot be held responsible for the inconvenience caused by a senior's failing courses during the last semester of school.

### **Transcripts/Records**

This school will provide student transcripts upon request twice at no charge. Additional requests for transcripts will be provided at a charge of \$2 for each copy. The school will not issue a transcript to any graduating senior who has failed to pay all school bills in full, or anyone who has failed to make-up class time over the 15-absence limit.

### **Extracurricular Information**

Students gain the privilege of participating in extracurricular activities by maintaining academic and conduct eligibility.

**Academic**—Students must not be failing a class in order to participate in certain designated activities the following nine weeks.

The following procedure will be followed to regain eligibility:

1. A student will be suspended from a game participation for a three-week period.
2. If a student does not bring up the grade they will be suspended from practice for a two-week period.
3. Full re-instatement will occur when the student returns to acceptable academic level.

If a student is academically ineligible, the grades may be re-computed on a tri-weekly, accumulative basis until the next report card. Officers who become ineligible will be replaced by special election. They may not regain their position for the remainder of the year. On the elementary level, the teacher and the administra-

No conduct code can hope to address every infraction in standards of conduct that can occur. These regulations are not in

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tended to be exhaustive, but to provide general guidelines, for acceptable behavior. The Administration has the responsibility for and final authority to enforce the intent and spirit of the conduct code. The function of the conduct code is to:

1. Reveal God (1 Corinthians 10:31)
2. Develop and maintain a climate that allows the school to function decently and orderly. (1 Corinthians 14:40)
3. Teach students submission to authority. (1 Samuel 15:23)
4. Instill the values of Christian character. (Romans 8:29)
5. Promote and instill self-discipline.

### **General Conduct Information**

Students should always conduct themselves in a manner above reproach. Disorderly conduct is not conducive to development Christian character and will not be tolerated. Conduct with the opposite sex must show respect, good judgment and propriety. Physical contact and verbal impropriety will not be tolerated. Radios, CD players, walkmans, electronic games, gigi-pets, toys, cell phones, or any other such items are not to be brought to school without permission from the administrator. Any such unauthorized items found at school will be impounded until the parent picks them up. This includes school-sponsored trips, events, and outings.

Notebooks, folders, posters, lunchboxes and other school materials and supplies depicting rock groups, crude graffiti, occult art, New Age art, etc. are not compatible to the Christian lifestyle.

Due to the traffic congestion and likelihood of injury, students are not allowed to play games or sports such as kickball, baseball, or Frisbee before or after school in the parking lot. Upon arrival, students are to go to their designated places. We will have supervision from 7:45 am until the first bell.

Students in the building before class time are to be in the assigned room unless they are receiving help from a teacher. No students are to be in schoolrooms before or after school without the teacher being present.

We do require any of our students who attend an athletic event in which WBCS is a participant, whether at home or away, 23

to abide by the school conduct. This also includes the use of items listed on page 20. We ask that parents and adults be always conscious of their dress and conduct at school events in order to properly represent our school and to provide an example for the students.

To participate in an athletic event, the student must be in school for the entire day on the day of the event.

Students not participating on an athletic team may not check out of school to attend an away game.

When a bus or school vehicle is unavailable it may be necessary for team members to drive, but only with the written permission of their parent(s), and approval of the coach and administrator.

### **Conduct Information**

WBCS is distinctly a Christian School. Its purpose is to assist the home in training up a child in Christ likeness. Toward that end, certain expectations have been established regarding student behavior and deportment. Thus, discipline is positive training, which equips children to meet the demands, challenges, and responsibilities of life. It is of paramount importance that the home and school cooperate fully with one another. If questions arise, the parent should first contact the teacher. A parent should never undermine any aspect of the program and should, therefore never make derogatory remarks about a teacher of the school in the presence of your child, to other students, or to other parents. To do so not only violate Scripture and ethics, but tears down the credibility and authority of the teacher. Even further, it diminishes the submission of the child to all types of authority and weakens their confidence in Christian education. There are proper channels through which problems or disagreements may be discussed and it is only through these channels that anything constructive can be done about problems.

tion will determine ineligibility.

**Conduct**—Students will be ineligible for all extracurricular events ( sports, student offices, etc.) when their cumulative demerit number exceeds 25. They will remain in eligible for a period of 3 weeks. Should the student receive less than 13 demerits in that time period, they will become eligible. Officers who become ineligible will be replaced by special election; they may not regain their position for the remainder of the year. Students who receive a total of 50 demerits on their record will become ineligible for the balance of the year. In addition, a student may not become an officer if they received 50 or more demerits in the previous semester.

Each office holder must be a Christian, and must regularly attend the services of their church. A student leader or athlete will jeopardize their position as a leader in WBCS if they exhibit an un-Christ like behavior.

A student shall be placed on probation or suspended if their attitude, deportment, or Christian testimony is considered to be poor by the coach, administrator or sponsor.

### **Extracurricular Activities**

WBCS sponsors a wide range of out-of-class activities to augment the excellent in-class learning program. The purpose of these activities is to provide opportunities to apply knowledge, leadership, service skills, and especially to further direct and develop the training of the student. We encourage participation in extracurricular activities only for those students who are fully capable of taking on additional responsibilities.

### **Athletic Activities**

WBCS maintains an active interscholastic sports program. We are a member of the Vermont Principals Association. We are proud of the testimony and reputation our athletic teams have built over the years, and endeavor to set the standard for others. Our athletes are afforded a place of honor and thus we expect them to always conduct themselves in an exemplary manner.